

The StoryBridge Network Volunteer Role Description

Role Title: Volunteer Ecosystem Lead

Program Area: Organizational Development and Volunteer Engagement

Location / Format: Primarily remote with occasional meetings or events in Winnipeg

Supervisor: Executive Director

Start Date: As soon as possible

Estimated Time Commitment: Approximately 6–10 hours per month

About The StoryBridge Network

The StoryBridge Network is a community-driven organization that uses storytelling and creative expression to foster resilience, inclusion, and social change. Through workshops, storytelling programs, and community partnerships, StoryBridge creates spaces where diverse lived experiences can be shared and valued.

StoryBridge operates using a collaborative leadership model in which volunteers contribute meaningfully to programs, projects, and organizational development.

We welcome applications from newcomers, youth, and individuals seeking Canadian work experience.

Role Purpose

The **Volunteer Ecosystem Lead** helps design and maintain an inclusive, accessible, and growth-oriented volunteer program for StoryBridge.

This role ensures that StoryBridge's volunteer system reflects the organization's commitment to equity, diversity, inclusion, and accessibility while also creating meaningful learning and leadership opportunities for volunteers.

A central goal of this role is to help StoryBridge provide valuable volunteer experiences—especially for newcomers and youth seeking Canadian work experience—while ensuring volunteers feel supported, respected, and able to grow within the organization.

Key Responsibilities

This role will help build the volunteer systems that support all StoryBridge programs and community initiatives.

Responsibilities may include:

Volunteer Program Development

- developing and maintaining the StoryBridge volunteer program structure
- supporting the creation and review of volunteer role descriptions
- ensuring volunteer opportunities are inclusive and accessible
- helping develop onboarding and orientation processes for new volunteers

Volunteer Experience and Well-Being

- supporting supervisors and project leads in managing volunteers effectively
- helping develop check-in practices that support volunteer well-being and prevent burnout
- maintaining feedback mechanisms that allow volunteers to share their experiences

Accessibility and Inclusion

- reviewing volunteer roles and practices through an equity, diversity, inclusion, and accessibility lens
- supporting processes that allow volunteers to request accommodations when needed
- helping identify and remove barriers to participation for volunteers from diverse backgrounds

Volunteer Growth and Skill Development

- supporting systems that help volunteers track their experience and contributions
- helping develop reference letter and certificate processes for volunteers
- encouraging pathways for volunteers to move into leadership roles within the organization

Policy and Governance Alignment

- reviewing volunteer practices to ensure alignment with StoryBridge policies and governance requirements
- identifying gaps in volunteer-related policies and recommending improvements
- providing periodic updates to the Executive Director regarding volunteer engagement and development

Skills and Qualities

This role is well-suited to someone interested in nonprofit leadership, volunteer management, or organizational development.

Helpful qualities may include:

- strong organizational and systems thinking skills
- interest in equity, diversity, inclusion, and accessibility practices
- experience coordinating volunteers or community initiatives
- ability to collaborate with diverse teams
- interest in developing sustainable community programs

Experience with volunteer management or nonprofit governance is helpful but not required.

Support and Collaboration

The **Volunteer Ecosystem Lead** works collaboratively with the Executive Director and project or program leaders across StoryBridge.

Support may include:

- orientation to StoryBridge programs and governance structure
- collaboration with project leads and program coordinators
- opportunities to shape the long-term development of the StoryBridge volunteer system

This role may begin as a volunteer leadership role and could evolve into a staff or senior volunteer position as the organization grows.

Volunteer Benefits

Serving as **Volunteer Ecosystem Lead** provides an opportunity to help design the volunteer systems that support StoryBridge's long-term growth.

Volunteers in this role may gain experience in:

- volunteer program development
 - nonprofit organizational leadership
 - equity and accessibility practices in community organizations
 - strategic program design and governance
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Code of Conduct and Confidentiality

Volunteers are expected to uphold StoryBridge's policies and values, including respect for participants, staff, and fellow volunteers.

Volunteers must maintain confidentiality regarding sensitive organizational information.

Accessibility and Inclusion

StoryBridge welcomes volunteers from all backgrounds, identities, and abilities. We are committed to creating accessible opportunities and will work with volunteers to support their participation whenever possible.

How to Apply

Interested individuals are invited to submit a volunteer application and a short statement of interest describing their interest in volunteer engagement, nonprofit leadership, or community development.

Shortlisted applicants may be invited to an informal conversation with StoryBridge leadership to discuss the role and ensure a good fit for both the volunteer and the organization.

For more information, please contact:

Dr. Patlee Creary
Executive Director, The StoryBridge Network
By email: info@thestorybridge.ca